

HEB Drumline/Marching/BOA/UII Events

Volunteer Opportunities

AM set-up

- Take instructions from the contest coordinators to help prepare for the event.
- Walk around the stadium setting up tables/canopies/chairs, hanging signs, distributing ice chests, etc.
- This job applies to the following contests: HEB Drumline, HEB Marching, DFW BOA, UII

Band Check-In

- Sit under canopy by the stairs of Pat May center.
- Greet band directors as they arrive
- Review packet with them
- Collect unpaid balances
- Show on site map where their assigned warmup area is
- Be available for questions, and give directions.
- This job applies to the following contests: HEB Marching, DFW BOA

Band Escort

- Walk each band from the warmup areas in the parking lot to the stadium west gate.
- Ensure the band arrives on time for their performance.
- This job applies to the following contests: HEB Drumline, HEB Marching, DFW BOA, UII

Breezeway Crowd Control

- Stand/sit to monitor concourse/breezeway under the stadium for students congregating to help with COVID-19 protocols.
- Direct bands to the far left and far right gates to sit to watch other bands perform.
- Direct band students entering the stands to sections A, B, F, and G.
- Direct spectators entering the stands to sections C, D, and E.
- Direct spectators as they leave the seating area to use the EXIT gates.
- This job applies to the following contests: HEB Drumline, HEB Marching, DFW BOA

Director Check-In

- Sit under canopy near the front entrance of the stadium.
- Greet band directors as they arrive
- Review packet with them
- Collect unpaid balances
- Show on site map where their assigned warmup area is
- Be available for questions, and give directions.
- This job applies to the following contests: HEB Drumline

East Gate – band member entrance

- Stand at the side entry gate to allow band members and band chaperones into stands.
- Direct bands to stadium seating.
- Direct bands entering the stands to sections A, B, F, and G.
- This is not an exit.
- Direct bands to exit through the north gates.
- During prelim and finals, hold each band until clearance and section assignment received from seating coordinator.
- This job applies to the following contests: HEB Drumline, HEB Marching, DFW BOA

Elevator Host

- Sit near the elevator to monitor elevator traffic to Press box at all times.
- Only authorized personnel are allowed.
- Authorized personnel will usually have a green badge or be escorted by a contest coordinator.
- Any other individuals should be politely asked to wait while you verify permission to access the Press box.
- Make sure the maximum capacity (3) is not exceeded and redirect spectators to first row handicap seating.
- The handicap seating at Pennington is in the first row of the stadium.
- There is no access to handicap seating from the Press box.
- Band video designee may enter the designated areas from the spectator gates, no access via the elevator.
- For HEB events, band video designee may use designated area marked with caution tape at the top of the stands or the Film Porch located on either end of the press box while their band is performing.
- For BOA event, band video designee may film from any spectator seat, The designated area marked with caution tape at the top of the stands and the Film Porch located on either end of the press box are off limits.
- This job applies to the following contests: HEB Drumline, HEB Marching, DFW BOA, UIL

Entry Gate

- Stand at the entry gates to greet spectators as they arrive.
- Scan tickets or check for wristbands (or band uniform/shirt).
- Direct visitors to restrooms, concessions, first aid, stadium seating, etc.
- Direct spectators entering the stands to sections C, D, and E.
- Follow ticketing instructions specific for that day's event for re-entry (applying armbands, hand stamping, etc.)
- For HEB hosted events, this role will require you to download an application on your personal cell phone to scan tickets.
- Clear bag guidelines are not enforced at Pennington. They are "recommended" by BOA.
- For HEB events, band video designee may use designated area marked with caution tape at the top of the stands or the Film Porch located on either end of the press box while their band is performing.
- For BOA event, band video designee may film from any spectator seat, The designated area marked with caution tape at the top of the stands and the Film Porch located on either end of the press box are off limits.
- At the conclusion of prelims awards, ensure all gate are open for mass exodus.
- At the conclusion of finals awards, ensure all gate are open for mass exodus.
- This job applies to the following contests: HEB Drumline, HEB Marching, DFW BOA

First Aid

- Stationed at the First Aid canopy to triage medical issues for event attendees like band members, chaperones, spectators, volunteers, etc.
- Dispatched to other areas at the stadium like parking lot, warm up areas, on the field, concourse, etc. to triage medical issues for event attendees.
- Record medical issue treated into log.
- This job applies to the following contests: HEB Drumline, HEB Marching, DFW BOA, UIL

Field Assistant

- Stand on the field assisting contest staff running field operations throughout the show.
- This job applies to the following contests: HEB Marching, DFW BOA

Field Exit

- Stand/sit to assist bands as they exit the field.
- Direct front ensemble/pit thru the north ramp/tunnel exit and others to the south field exit.
- This job applies to the following contests: HEB Drumline, HEB Marching, DFW BOA, UIL

Jolesch Photo Assistant

- Help Jolesch staff with any of their needs as they take photos of band groups.
- This job applies to the following contests: DFW BOA

N (North) Exit Gate

- Stand/sit to block a designated path for the band front ensemble/pit to exit the stadium thru the north gate.
- Move a rolling stand in place across the sidewalk to prevent spectator traffic from walking through bands as they exit.
- Remind the bands to lift their equipment pedals so not to drag/damage them going down the ramp to the street.
- Direct spectators to the main entry gate.
- This job applies to the following contests: HEB Drumline, HEB Marching, DFW BOA, UIL

On Field Water

- Sit on the field sideline near the 40-yard line to monitor band members for heat related or other medical issues that need immediate attention.
- Provide water to a band member ONLY if there is an immediate need.
- Call for First Aid personnel to be dispatched to address medical issues on the field.
- This job applies to the following contests: HEB Drumline, HEB Marching, DFW BOA, UIL

PM Breakdown

- Take instructions from the contest coordinators to help close after the event.
- Walk around the stadium taking down tables/canopies/chairs, signs, collecting ice chests, etc.
- This job applies to the following contests: HEB Drumline, HEB Marching, DFW BOA, UIL

Reserved Seating Monitor

- Sit in the highest 3 rows of the stadium seating to monitor a viewing area reserved specifically for director/staff to ensure only directors and staff of the competing bands entered the reserved seating area.
- For HEB events, band video designee may use designated area marked with caution tape at the top of the stands or the Film Porch located on either end of the press box while their band is performing.
- For BOA event, band video designee may film from any spectator seat, The designated area marked with caution tape at the top of the stands and the Film Porch located on either end of the press box are off limits.
- This job applies to the following contests: HEB Drumline, HEB Marching, DFW BOA, UIL

South Field Exit

- Sit/stand to assist bands as they exit the field, directing bands to the southeast exit gate, props behind the visitors seating back to the prop entrance where they came in, and the front ensemble/pit thru the north field exit.
- Movement by this volunteer may be noticeable by the judges and may be distracting.
- Please remain as still as possible or out of sight while a band is performing.
- This job applies to the following contests: HEB Drumline, HEB Marching, DFW BOA, UIL

SE (Southeast) Exit Gate

- Sit/stand to assist bands as they exit the stadium reminding larger instruments like tubas to take the ramp and not the stairs.
- Prevent spectators from entering this gate by directing them to the main entry gate.
- Monitor bands entering the visitor seating later in the evening (when notified).
- Direct spectators to the main entry gate.
- Movement by this volunteer may be noticeable by the judges and may be distracting.
- Please remain as still as possible or out of sight while a band is performing.
- This job applies to the following contests: HEB Drumline, HEB Marching, DFW BOA, UIL

Spectator Gates

- Control flow of traffic to stands - no exit or entry while bands are performing
- Monitor handicap accessible seating, these are reserved for people with a wheelchair, scooter, or service dog.
- Once a band begins taking the field, place a chain with a sign across the entry ramp and ask any arriving spectators to wait quietly while the band performs.
- For HEB events, band video designee may use designated area marked with caution tape at the top of the stands or the Film Porch located on either end of the press box while their band is performing.
- For BOA event, band video designee may film from any spectator seat, The designated area marked with caution tape at the top of the stands and the Film Porch located on either end of the press box are off limits.
- Umbrellas may be used in stands. Lowering/closing umbrella during a performance is customary, but not required. Other spectators may ask for the umbrella to be lowered. Volunteers are advised not to ask.
- Band students entering the stands should be seated in sections A, B, F, and G. Please direct them accordingly.
- Spectators entering the stands should be seated in sections C, D, and E. Please direct them accordingly.
- Spectators may only move to seats between performances.
- Keep noise levels down in the tunnels - sound carries to the field.
- This job applies to the following contests: HEB Drumline, HEB Marching, DFW BOA, UIL

Ticket Sales

- Greet spectators as they arrive, ask if they have purchased a ticket online.
- If not, please show them the QR code to make a ticket purchase, be available for questions, and give directions.
- Clear bag guidelines are not enforced at Pennington. They are "recommended" by BOA.
- This job applies to the following contests: HEB Drumline, HEB Marching, DFW BOA, UIL

Volunteer Check-In

- Sit to greet volunteers as they arrive, help them sign in, issue a volunteer lanyard, describe job as needed, show on site map where assigned station is, be available for questions, and give directions.
- This job applies to the following contests: HEB Drumline, HEB Marching, DFW BOA, UIL

Water Station

- Stand/sit outside near the north exit gate where bands exit the stadium.
- Ensure that water is available as each band departs the field.
- Monitor trash and be sure all litter is in receptacles
- This job applies to the following contests: HEB Drumline, HEB Marching, DFW BOA, UIL

West Entry Gate

- Sit/stand outside at the west entrance to the field by the parking lot.
- Monitor access to the field as bands enter.
- Share gate dimensions with band prop coordinators.
 - West Entry: 15 ft. wide
 - End zone entry: 11 ft. wide
 - Back prop field entry: 8 ft. 5 in. wide
 - Pit north exit tunnel: 7 ft. tall, 10 ft. wide
 - South field exit: 9 ft. 10 in. wide
- Direct props to back entry gate.
- Direct spectators to the main entry gate.
- This job applies to the following contests: HEB Drumline, HEB Marching, DFW BOA, UIL